knimbus

# USER MANUAL

## Getting Started

## &

## Salient Product Features

# Table of Content


| | |
|---|---|
| Introduction | Pg. 2 |
| Getting Started with Knimbus | Pg. 3-4 |
| Profile | Pg. 6 |
| Search Features | Pg. 7-8 |
| Search Results | Pg. 9-10 |
| Popular | Pg. 11 |
| Workspace | Pg. 12-13 |

# Introduction

*Knimbus (K=Knowledge + nimbus=cloud) is a collaborative knowledge platform that connects you to relevant content and communities.* It combines the best of Search, Social features and Library tools to enable higher research productivity and valuable insights:

- Discover valuable and relevant information from subscribed resources and open/web content.
- Personalize how you interact with and organize discovered knowledge.
- Connect with peers globally to build collective intelligence.

Knimbus key strengths are:

- Real time Search that yields fast, accurate and relevant results. Faster information discovery helps you spend more time doing core research work and being productive.
- Social features enable you to build & sustain collaborative workgroups online for synergy in research work.

**Key Tabs on Knimbus**

1. Home- The start page after login. It provides useful tips and ideal platform requirements for running Knimbus.
2. Find- This page is dedicated for discovery of research content, powered with advanced search and visual clusters.
3. Popular on Knimbus- The central repository of all popular articles, built from collective intelligence of all users.
4. Profile- Your profile on Knimbus includes your research interests, expertise and helps you get your work recognized in the community.
5. Workspace- All the personalized search results, bookmarks, saved records are collated in workspace for future reference. This tab is also an entry point to sharing of content and information with other researchers.

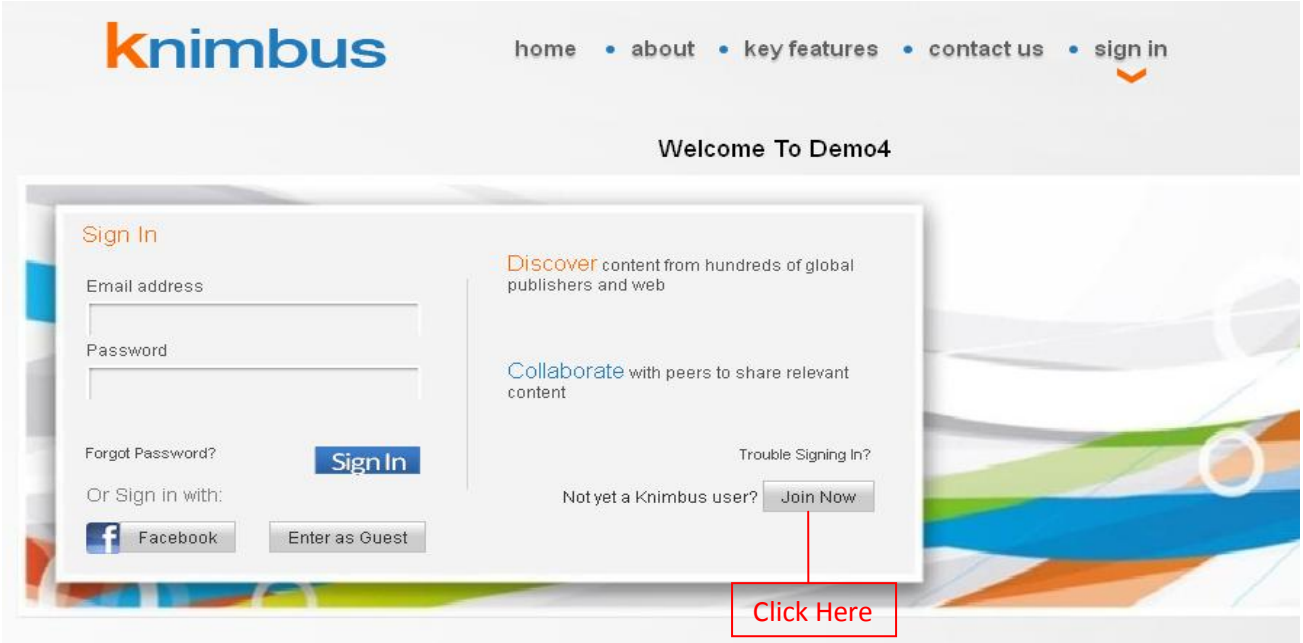
**Technical Requirements**

- Best viewed in Browser: Internet Explorer 8.0, Firefox 3.6 and above, Chrome and Safari.
- Browser settings: Ensure that Pop-Up, Java Script and Cookies are enabled.
- Adobe Flash Player needs to be installed in browser.
- Designed for 1280 x 768 pixels screen resolution.

*Note: Like most secured web-applications, Knimbus does not support browser back button. The application may not work at its best on slow internet connections.*

# Getting started with Knimbus

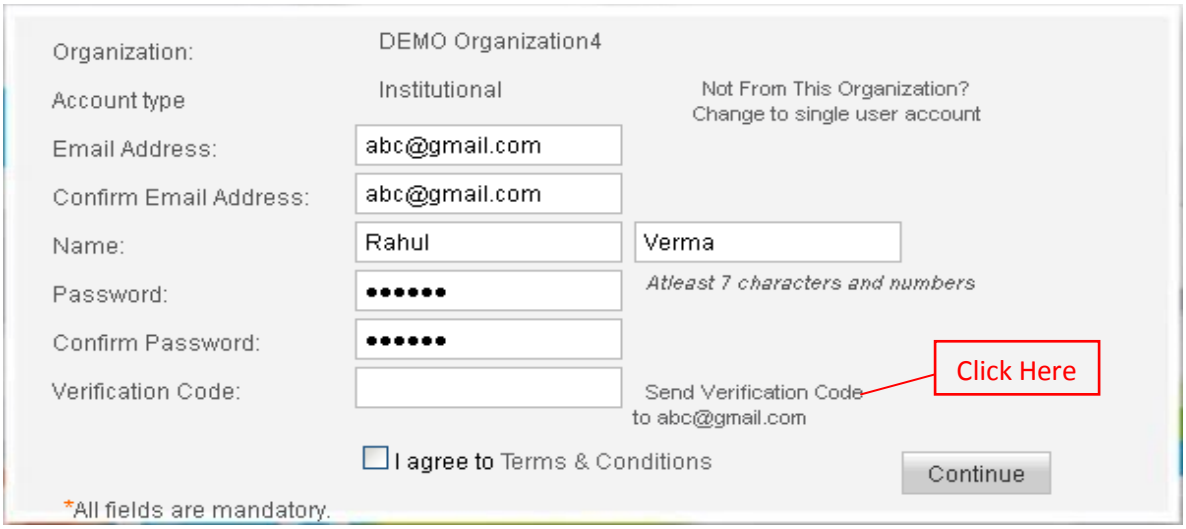
To start using Knimbus, open http://knimbus.com/knimbus/user/auth.do on your browser (Firefox 3.6 and above, IE8, Safari & Chrome):




We recommend you create your personal ID. This provides you additional features including saving and sharing content and allows you to access Knimbus from anywhere. In case you would like to try Knimbus without registering click on "Enter as Guest" (please note this will only work if you are within your institution network).

To register your personal account on Knimbus, please perform following steps:

1. Click on ***Join Now*** tab on Sign-Up page. Fill in all the details in the Sign up Form. Then click on ***Send Verification Code***.




2. You will receive a Verification Code on the provided email Id.

knimbus
CONNECTING.RESEARCH

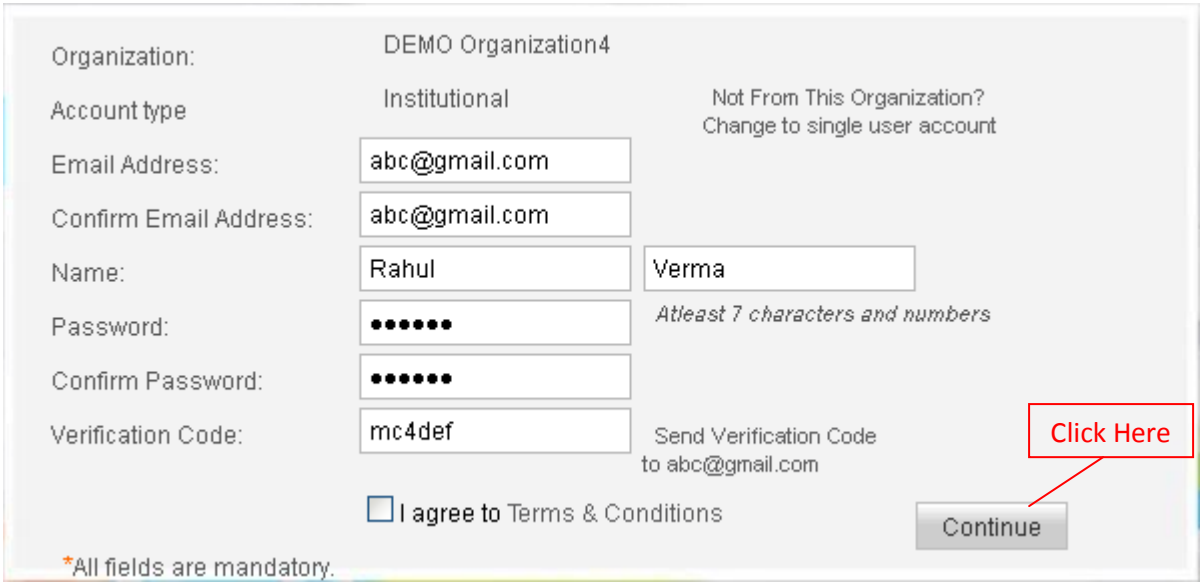
Dear User,

Thanks for registering on Knimbus.

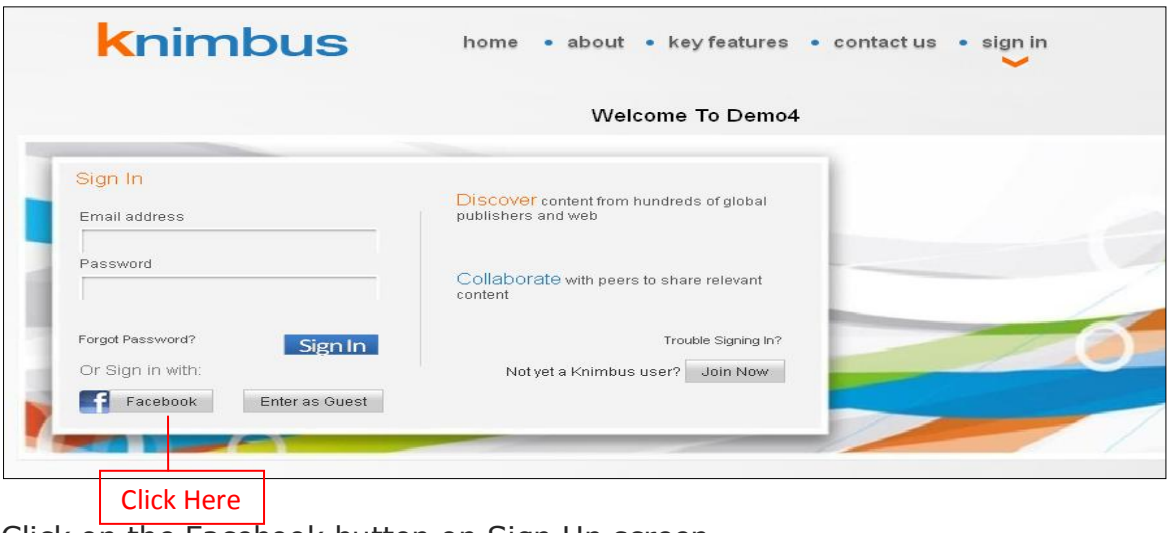
**Verification Code:** mc4def
Please enter this verification code in the registration form on Knimbus to complete registration process.

Wish you best for your research!
Team Knimbus

3. Type Verification code in the Verification Code Textbox in registration form. Click on Continue to complete the Sign up Process.

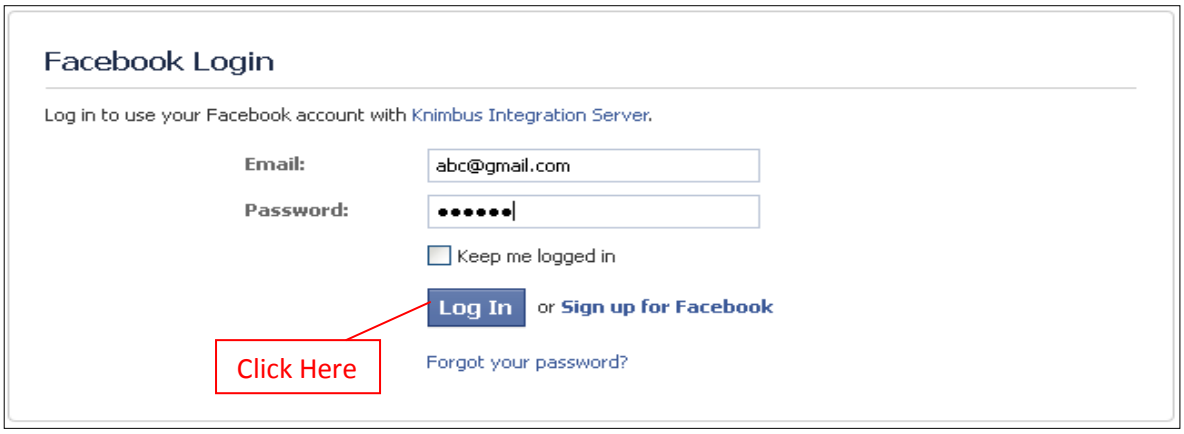



**You can now access Knimbus using your Facebook ID as well.**

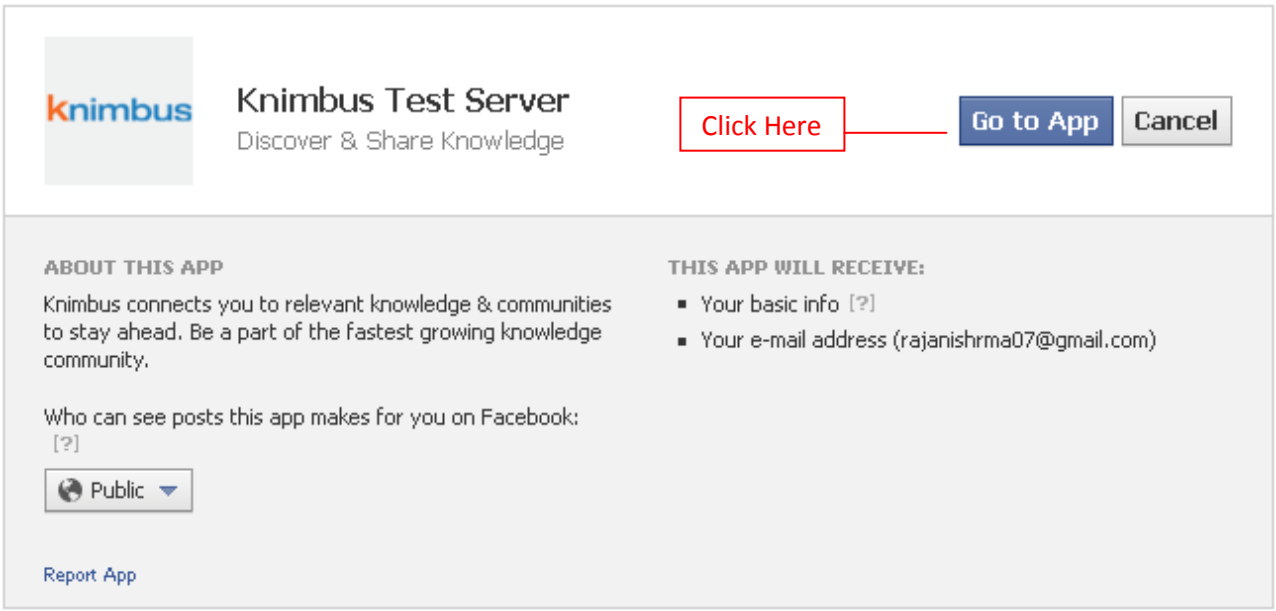



1. Click on the Facebook button on Sign Up screen.

2. Enter your Email and Password to sign into both Facebook and Knimbus.




3. Click on the "Go to App" button will take you inside Knimbus application.


knimbus
Knimbus Test Server
Discover & Share Knowledge
Click Here
Go to App
Cancel
ABOUT THIS APP
Knimbus connects you to relevant knowledge & communities to stay ahead. Be a part of the fastest growing knowledge community.
Who can see posts this app makes for you on Facebook:
[?]
Public
Report App
THIS APP WILL RECEIVE:
Your basic info [?]
Your e-mail address (rajanishrma07@gmail.com)

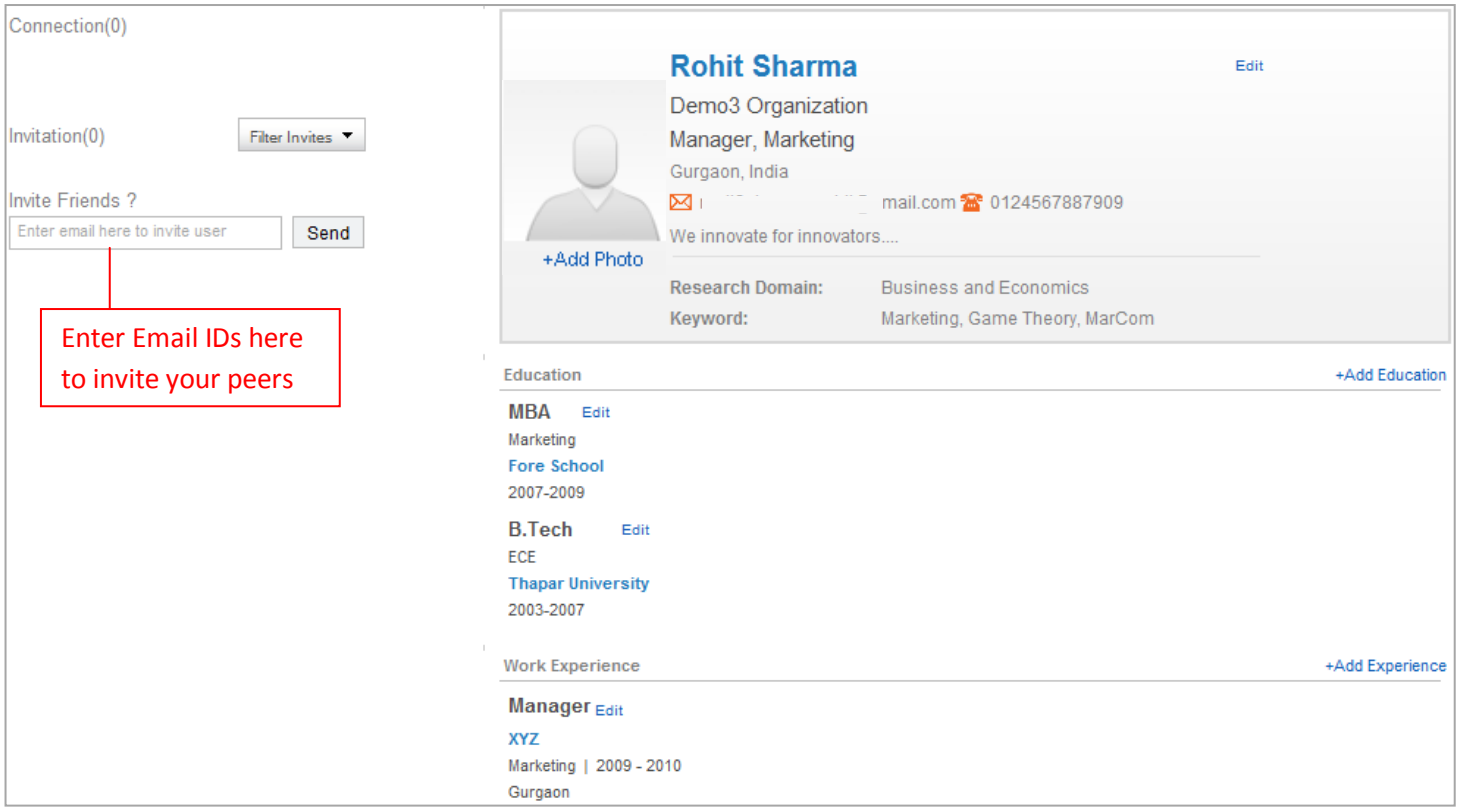
4. Once you have an account on Knimbus (using Sign-Up or Facebook ID), you can get started with your Knimbus experience by completing your profile!

# Profile

To build your presence in the Knowledge community on Knimbus consisting of top scientists, researchers, experts, academicians and students, we suggest you create your Profile on Knimbus. Profile on Knimbus includes all personal and research information that matters, so your peers can find you easily and connect with you for shared projects.

## Profile on Knimbus includes:

- Personal Details: Your account information, contact information and current location, current professional status, your research domain and topics of interest.




- Education: Add all your qualifications to your profile.
- Work Experience: To add all professional experience, projects and current job.

## Inviting Peers on Knimbus

To invite your peers on Knimbus enter their email ID (use comma to add multiple) and send invitation requests. Once your peers are on Knimbus and accept your request, they will be added to your connections. You can see the Public Profile of all your connections and add them to shared projects.

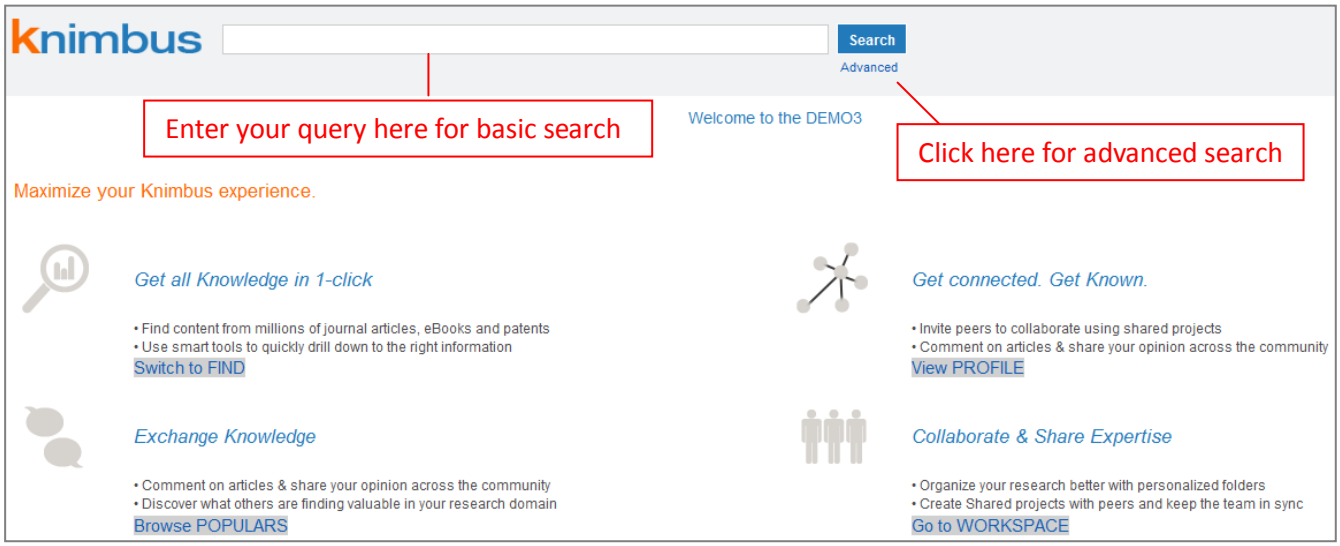
Note: contact information is kept confidential and is not displayed in public profiles.

# Search Features

You can perform basic search on Knimbus using the Search box on Home or on Find Page. You can also use the Advanced Search form for targeted search.

**Search box**

- Type your query term(s) in the search box and click on the Search button.

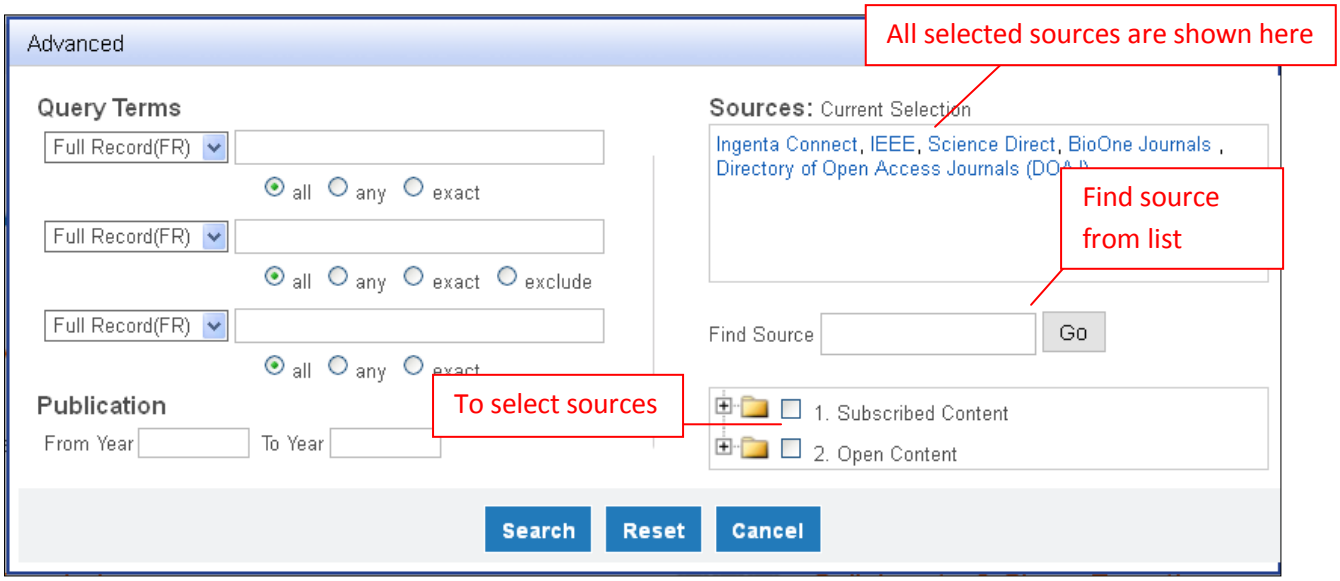

knimbus
Search
Advanced
Enter your query here for basic search
Welcome to the DEMO3
Click here for advanced search
Maximize your Knimbus experience.
Get all Knowledge in 1-click
• Find content from millions of journal articles, eBooks and patents
• Use smart tools to quickly drill down to the right information
Switch to FIND
Get connected. Get Known.
• Invite peers to collaborate using shared projects
• Comment on articles & share your opinion across the community
View PROFILE
Exchange Knowledge
• Comment on articles & share your opinion across the community
• Discover what others are finding valuable in your research domain
Browse POPULARS
Collaborate & Share Expertise
• Organize your research better with personalized folders
• Create Shared projects with peers and keep the team in sync
Go to WORKSPACE

- This is a great way to start discovering content. Once you get the results, you will find multiple means to narrow your search and focus on content of your interests.
- Knimbus will search the full record in content sources set up as default for your institute. To add or select different content sources for searching, please go to Advanced Search form.

**Advanced Search**

- Advanced search is available as a link below the search button.
- The advanced search form enables you to specify multiple search criteria to find exact content you require.
- Most importantly, Advanced Search enables you to select specific content sources.

## Using the Advanced Search form

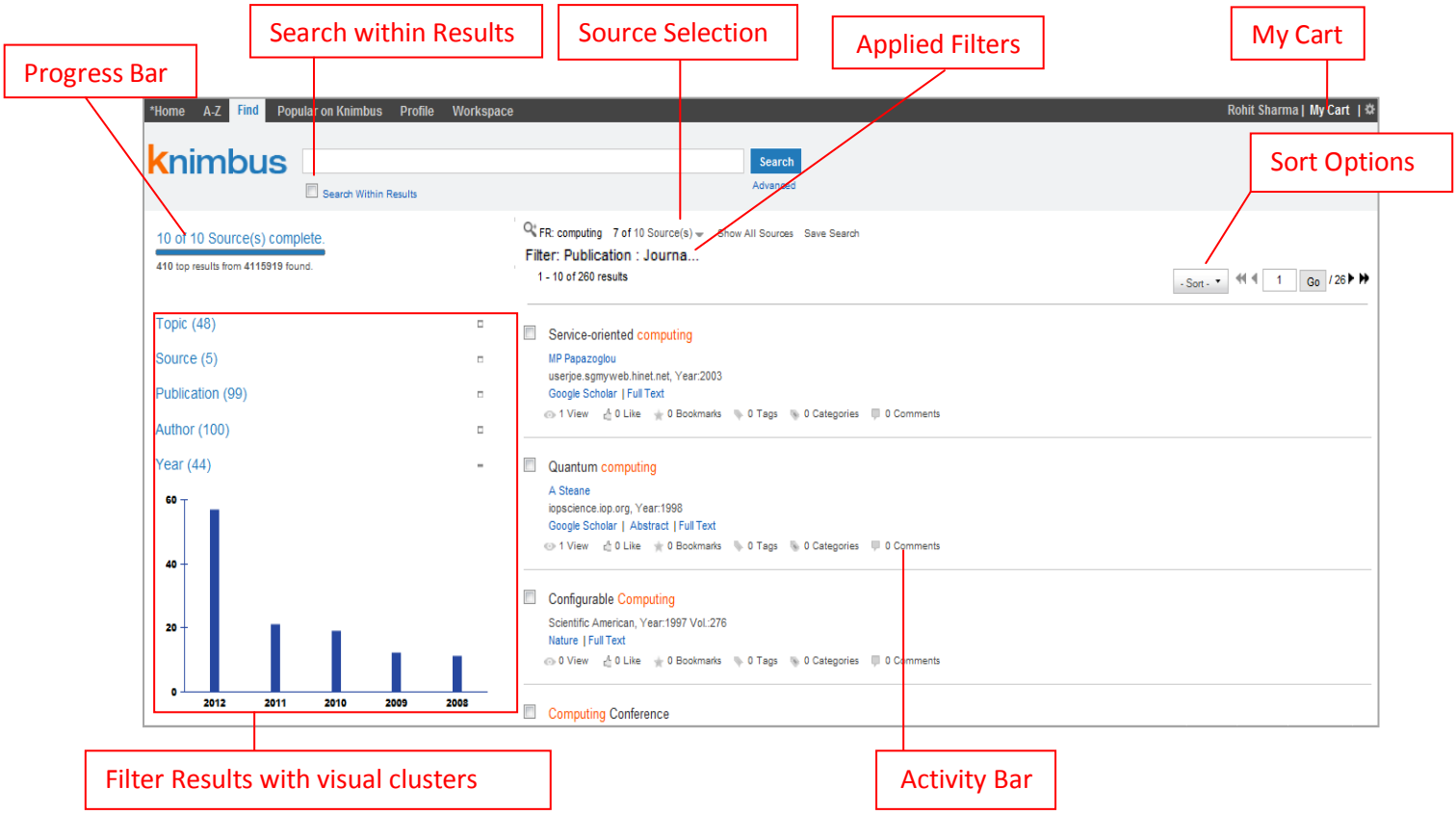



### Key Features

- **Search fields:** 11 different search fields including Full Record, Keyword, Author, Publication, ISSN, ISBN, Affiliation and DOI as supported by the original source.
- **Search operators:** all, any, exact, exclude are operators to combine and define relationships between different multiple search terms.
- **Publication Year:** To specify the year(s) the content was published
- **Current Selection:** Displays the list of selected content sources that will be searched.
- **Find Source:** Search the available content sources and select required sources.
- **List of content sources by category**
  - Subscribed Content: All the content sources subscribed to by your library.
  - Open Content: Content sources that are open and do not require any subscription

# Search Results

The result page of Knimbus builds progressively. Search results are displayed as they are received from various sources instantaneously. The first set of results will be shown from the source that responds the fastest. The page is organized into 2 columns – left column has the search progress bar & clusters for narrowing the results and right column has the search results, the breadcrumbs for filters, source selection box and various sorting features.




## Key features

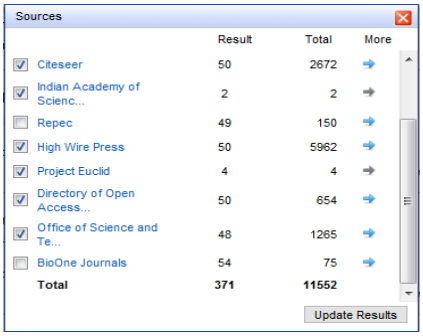
### Result List

The records matching your Search criteria are displayed on the right. The result fields displayed in records are Title, Author(s), Journal Name, Publication Year, Volume Number, Issue Number, Source / Publisher Name, Abstract and Full Text. To view the Abstract and Full Text of any article, just click on the link. Clicking on the Publisher name will open a new window with the search results directly from the source.

### Sources

The result grid displays with the Sources on the top. It lists the number of sources shown out of the total number of sources searched. A click on the downward arrow button opens the overlay which gives the details on the selected sources and how many results have been found from each source.

Use check boxes to select sources to display. To get more results from a particular source click on "⇨".




**Activity Bar**

To share your views and put personal metadata on any document, you can perform following activities through the user interaction bar:

- View: See the number of times record viewed by Knimbus users
- Like: Click on the link to like the document.
- Bookmarks: You can save the record for future references. Your bookmarks and saved documents are available through the Workspace tab.
- Tags: There is an option to add your own tag to the record. Use commas as separators to add multiple tags
- Categorize: Tag the record by selecting a relevant category.
- Comments: Add your own views, notes or comments.

**Sort**

You can do the sorting of all searched results and view them by

- **Best Matched:** Records will be ordered based on the most relevant document for your query terms.
- **Publication:** Records will be in alphabetical order by the Publication Name.
- **Source:** Records will be in the same order as provided by the source.
- **Year**: Records will be in reverse chronological order of the publication year.

**Narrow Results**

You can narrow results by using "Search Within" feature present along with the main Search Bar or by using clusters like Topic, Sources, Publication, Author and Year features given on Left of the result page.

**Save Search**

To save your query for future reuse, click on Save Search. All the searches you save are available through the Workspace tab.

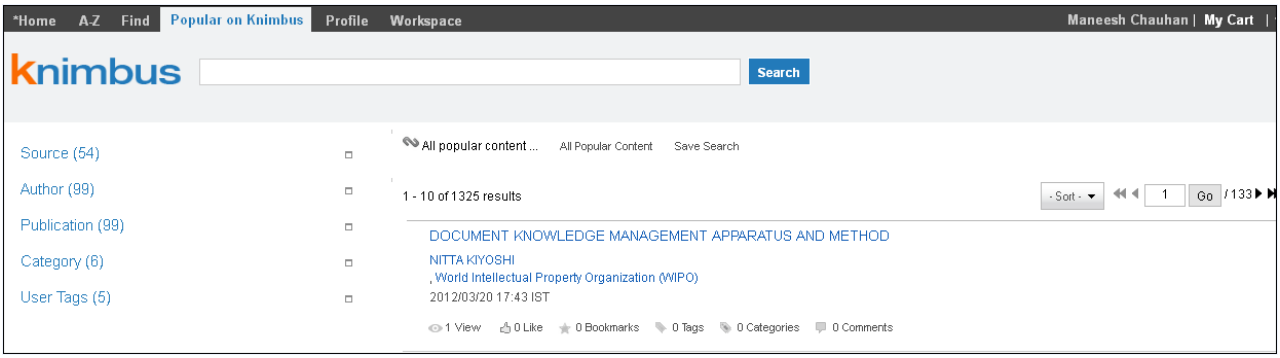
**My Cart**

My Cart allows you to add all selected important records for your purpose and to do various actions like email documents, export bibliography and save documents. Click on the check box next to each search record to add to the document cart.

# Popular on Knimbus

Popular on Knimbus is a unique feature that harnesses the collective intelligence of all users of the Knimbus research community. "Popular on Knimbus" is the central repository of the content which users have found relevant and acted upon through the activity bar.

Popular on Knimbus displays the latest content added to the repository. You can search the popular content through the search box at the top or narrow down to your area of interest through the clusters in the left panel.



# Workspace

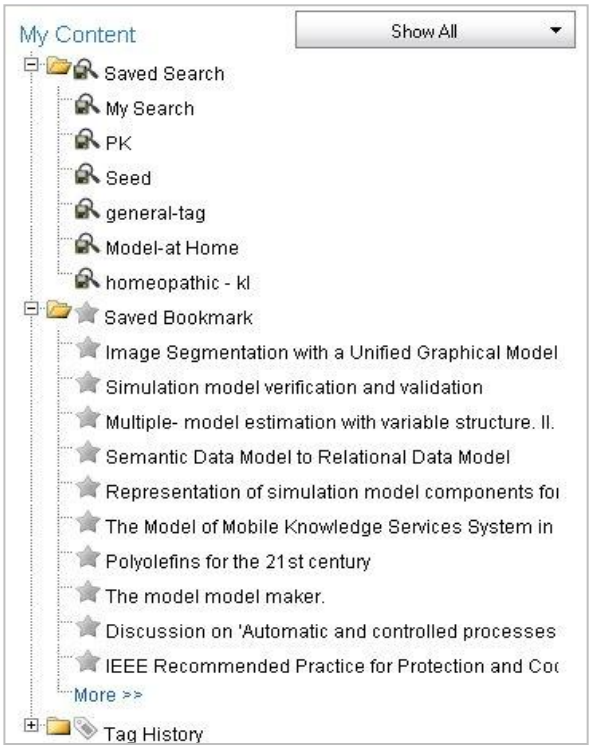
Workspace tab enables (i) personalization, (ii) sharing and (iii) management of research content. You can view, refer to and share your saved/bookmarked searched knowledge items with peer group members for collaborative research work purpose.

## Key features

### My Content

In this section you can view all content you saved during your search session using:

a. **Saved Search:** All searches saved by you are shown here.
b. **Saved Bookmark:** All content saved or bookmarked by you is listed here
c. **Tag History:** In this section, you can see all the tags and categories used by you on any record.



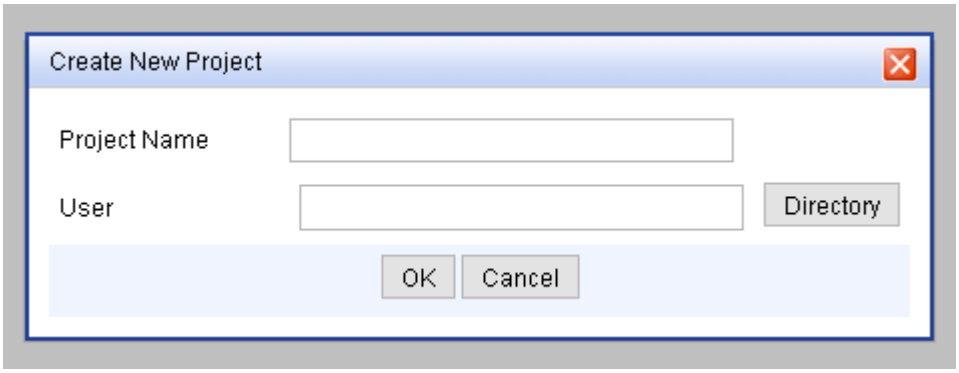

### My Projects

Knimbus assists researchers with an interface to manage their research projects by collating all the related knowledge documents saved by them in project folders.

a. **Add a new Folder**
    1. Click on the icon
    2. Put a name for the folder in given box.
    3. Click on OK button.
b. **Edit Mode**
    1. Click on the icon
    2. Select the desired item(s)
    3. Click on the item(s) to edit the name or click on the icon to delete.

**Shared Projects**

You can share content from your projects and folders with colleagues and team members by following the steps below:




1. Create your project by clicking on image.
2. Type a name for the project.
3. Click on "Directory" to select person(s) for sharing the content.
4. Create a folder in your new shared project by clicking on this image
5. Now just drag and drop content from "My Content" or "My Project" into your new folder.
6. Content added in a shared project will be shared with all team members real-time

**Editing a Shared Project**

If you are the creator of a shared project, you can edit the project:

1. Click on the icon.
2. Change the name of the project or add new team members.

Whenever new content is added to a shared project by any team member or any change/addition of a team member is made to a shared project, e-mail notifications are sent to all team members. To switch off notifications for a project, click on the icon.

*In case of any query, please write to us at: support@knimbus.com or call: 0124-4614061.*